

Proposed Text for Minor Modifications Zoning Ordinance Amendment

Board of Supervisors

Development Process Committee Meeting

September 19, 2017

**Articles 8, 9, 16, 18 and 20 - Minor Modifications to Approved Zonings
and Other Related Changes**

PROPOSED AMENDMENT

This proposed Zoning Ordinance amendment is based on the Zoning Ordinance in effect as of September 26, 2017, and there may be other proposed amendments which may affect some of the numbering, order or text arrangement of the paragraphs or sections set forth in this amendment, which other amendments may be adopted prior to action on this amendment. In such event, any necessary renumbering or editorial revisions caused by the adoption of any Zoning Ordinance amendments by the Board of Supervisors prior to the date of adoption of this amendment will be administratively incorporated by the Clerk in the printed version of this amendment following Board adoption.

1 Amend Article 8, Special Permits, Part 0, General Provisions, by revising Sect. 8-004, to read
2 as follows:

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4 **8-004 Status of Special Permit Uses**

- 5
6 1. ~~Once a~~ A special permit is ~~approved~~, such use may only be established in
7 accordance with ~~such~~ the special permit approval, ~~and a~~ Any site plan,
8 subdivision plat, Building Permit, Residential or Non-Residential Use Permit
9 ~~hereafter~~ submitted for the development or use of the property in accordance
10 with the special permit ~~shall~~ must be in substantial conformance with the
11 approved special permit, and no development or use ~~shall~~ may be approved by
12 any County official in the absence of such conformance.
13
14 2. Once established, the use ~~shall~~ must be conducted in substantial conformance
15 with the special permit, any conditions or restrictions imposed by the BZA and
16 all other requirements of this Ordinance. Except as may be permitted under
17 Paragraphs 3 and 4 below, no use ~~shall~~ may be enlarged, expanded, increased
18 in intensity or relocated and no condition of the special permit ~~shall~~ may be
19 ~~modified~~ amended unless an application is made and approved for an
20 amendment to the special permit in accordance with Sect. 014 below or a new
21 special permit is approved.
22
23 3. ~~Notwithstanding the above, a~~ Any modification to an approved and currently
24 valid special permit to provide an accessibility improvement ~~shall~~ may be
25 permitted and ~~shall~~ does not require approval of an amendment to the special
26 permit or a new special permit.
27
28 4. ~~Minor modifications to an approved special permit may be permitted when it~~
29 ~~is determined by the Zoning Administrator that such are in substantial~~
30 ~~conformance with the approved special permit and that such:~~ are in response to
31 ~~issues of topography, drainage, underground utilities, structural safety, layout,~~
32 ~~design, vehicular circulation, or requirements of the Virginia Department of~~
33 ~~Transportation or Fairfax County; or are accessory uses; or are accessory~~

1 structures or minor building additions as permitted by Par 4A(7) or 4B(7)
2 below.

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4 A. For approved special permits for all uses, other than churches, chapels,
5 temples, synagogues and other such places of worship (hereinafter places
6 of worship) and places of worship with a child care center, nursery school
7 or private school of general or special education, the modifications shall,
8 in no event:

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10 (1) Permit a more intensive use which shall include but not be limited
11 to an expansion of the hours of operation or an increase in number
12 of seats, students or employees from that approved pursuant to the
13 special permit; or

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15 (2) Result in an increased parking requirement, except for any
16 additional parking which may be required for any building
17 additions or modifications permitted under Par. 4A (7) below; or

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19 (3) Permit uses other than those approved pursuant to the special
20 permit, except that accessory uses in accordance with this
21 paragraph may be permitted; or

22
23 (4) Reduce the effectiveness of approved transitional screening,
24 buffering, landscaping or open space; or

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26 (5) Permit changes to bulk, mass, orientation or location which
27 adversely impact the relationship of the development or part thereof
28 to adjacent property; or

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30 (6) Result in an increase in the amount of clearing and/or grading for a
31 stormwater management facility, including any clearing and/or
32 grading associated with spillways, inlets, outfall pipes or
33 maintenance roads, that reduces non-stormwater management open
34 space, tree save and/or landscaping area on the lot; or

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36 (7) Include the addition of any building or additions to buildings except
37 that accessory structures clearly subordinate to the use, and minor
38 additions to buildings may be permitted, provided that the sum total
39 of all such structures or additions shall not exceed the following:

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41 (a) five (5) percent of the approved gross floor area or 500 square
42 feet of gross floor area, whichever is less, when the total gross
43 floor area shown on the approved special permit plat is less
44 than 50,000 square feet; or

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- (b) ~~one (1) percent of the approved gross floor area when the total gross floor area shown on the approved special permit plat is 50,000 square feet or more; or~~
- (c) ~~250 square feet of gross floor area of accessory storage structure uses when the total gross floor area shown on the approved special permit plat is 10,000 square feet or less; and~~
- (d) ~~the maximum permitted FAR for the zoning district in which located.~~

B. ~~For approved special permits for places of worship and places of worship with a child care center, nursery school or private school of general or special education, the modifications shall, in no event:~~

- (1) ~~Permit an expansion of the hours of operation from that approved pursuant to the special permit; or~~
- (2) ~~Permit an increase in the number of seats, parking spaces or students, if applicable, which exceeds more than ten (10) percent of the amount approved pursuant to the special permit; or~~
- (3) ~~Permit uses other than those approved pursuant to the special permit, except that accessory uses in accordance with this paragraph may be permitted; or~~
- (4) ~~Reduce the effectiveness of approved transitional screening, buffering, and landscaping or open space; or~~
- (5) ~~Permit changes to bulk, mass, orientation or location which adversely impact the relationship of the development or part thereof to adjacent property; or~~
- (6) ~~Result in an increase in the amount of clearing and/or grading for a stormwater management facility, including any clearing and/or grading associated with spillways, inlets, outfall pipes or maintenance roads, that reduces non-stormwater management open space, tree save and/or landscaping area on the lot; or~~
- (7) ~~Include the addition of any building or additions to buildings except that accessory structures clearly subordinate to the use, and minor additions to buildings may be permitted, provided that:~~
 - (a) ~~the sum total of all such structures or additions shall not exceed the greater of 500 square feet of gross floor area, or~~

1 five (5) percent of the approved gross floor area up to a
2 maximum of 2500 square feet of gross floor area; and

3
4 (b) ~~the maximum permitted FAR for the zoning district shall not~~
5 ~~be exceeded.~~

6
7 C. ~~For all approved special permit uses, any request for an addition shall~~
8 ~~require the provision of written notice by the requester in accordance~~
9 ~~with the following:~~

10
11 (1) ~~the notice shall include the letter of request with all attachments as~~
12 ~~submitted to the Zoning Administrator, a statement that the request~~
13 ~~has been submitted, and where to call for additional information;~~
14 ~~and~~

15
16 (2) ~~the notice shall be sent to the last known address of the owners, as~~
17 ~~shown in the real estate assessment files of the Department of Tax~~
18 ~~Administration, of all property abutting and across the street from~~
19 ~~the site, or portion thereof, which is the subject of the request, and~~
20 ~~shall be delivered by hand or sent by certified mail, return receipt~~
21 ~~requested.~~

22
23 ~~The request for an addition submitted to the Zoning Administrator shall~~
24 ~~include: an affidavit from the requester affirming that the required notice~~
25 ~~has been provided in accordance with the above; the date that the notice~~
26 ~~was delivered or sent; the names and addresses of all persons notified;~~
27 ~~and the Tax Map references for all parcels notified. No request for an~~
28 ~~addition shall be considered by the Zoning Administrator unless the~~
29 ~~affidavit has been provided in accordance with this paragraph.~~

30
31 Minor modifications to special permits are allowed when the Zoning
32 Administrator determines that they substantially conform to the approved
33 special permit and do not materially alter the character of the development. In
34 making this determination, the Zoning Administrator may consider factors such
35 as topography, engineering and design.

36
37 Minor modifications may not:

38
39 A. Remove any land from or add any land to the area subject to the special
40 permit;

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42 B. Create, intensify, or expand any nonconformity with maximum or minimum
43 requirements of the zoning district;

44

1 C. Result in an increased parking requirement, except for any additional
2 parking required for building additions or modifications permitted under
3 Par. 4 D and 4 K below;
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5 D. Permit a more intensive use than that approved in the exception, except that
6 Places of Worship or Places of Worship with a Child Care Center, Nursery
7 School, Private School of General or Special Education, may increase the
8 number of seats, parking spaces, and/or students up to ten (10) percent of
9 the approved amount, if not expressly prohibited by the special permit;
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11 E. Permit uses other than those approved pursuant to the special permit, except
12 that accessory uses may be permitted;
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14 F. Reduce the effectiveness of approved transitional screening, buffering,
15 landscaping, and/or open space;
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17 G. Permit changes to bulk, mass, orientation, or location that adversely impact
18 the relationship of the development to adjacent property, except that:
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20 (1) Modifications that reduce yards up to 10% may be considered,
21 provided that they do not adversely impact adjacent property; and
22

23 (2) Increases in height up to 10 feet and increases in percentages of rooftop
24 coverage may be permitted to exempt solar collectors and other
25 innovative energy and environmental technologies.
26

27 H. Increase the amount of clearing or grading for a stormwater management
28 facility, including any clearing or grading associated with spillways, inlets,
29 outfall pipes, or maintenance roads that reduces non-stormwater
30 management open space, tree save area, or landscaping area on the lot;
31

32 I. Expand hours of operation;
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34 J. Expand the area or type of signage approved, although changes to color and
35 typeface may be considered provided they do not change the character of
36 the approved sign;
37

38 K. Include the addition of or to any building, except that accessory structures
39 clearly subordinate to the principal use and minor building additions,
40 including those for cellar space, may be permitted, provided that the total of
41 all such structures or additions cannot exceed the following:
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- 1 (1) 500 square feet or five (5) percent of the approved gross floor area up
2 to 2500 square feet, whichever is greater, when the total gross floor area
3 approved does not exceed 250,000 square feet.
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5 (2) One (1) percent of the approved gross floor area when the total gross
6 floor area approved exceeds 250,000 square feet.
7
8 (3) 250 square feet of gross floor area of accessory storage structure uses
9 when the total gross floor area approved is 10,000 square feet or less.
10
11 (4) The maximum allowable density or FAR in the zoning district;
12 however, any increase in gross floor area resulting from replacing the
13 materials of an existing building façade is not included in the
14 calculation of FAR.
15

16 Anyone requesting a minor modification for a building addition must send
17 notice of the request to the owners of all property abutting and across the
18 street from the site, or portion thereof, to the last known address, as shown
19 in the real estate assessment files of the Department of Tax Administration.
20

21 The notice must be delivered by hand or sent by certified mail, return receipt
22 requested and include the letter of request submitted to the Zoning
23 Administrator with all attachments, a statement that the request has been
24 submitted, and where to call for additional information.
25

26 An affidavit from the requester must be sent to the Zoning Administrator
27 affirming: that the required notice has been provided in accordance with the
28 above; the date that the notice was delivered or sent; the names and
29 addresses of all persons notified; and, the Tax Map references for all parcels
30 notified. The Zoning Administrator will not consider any request for an
31 addition that omits this affidavit.
32

33 When it is determined by the Zoning Administrator that a modification is not
34 in substantial conformance with the approved special permit, the modification
35 requires the approval of an amendment to the special permit in accordance with
36 Sect. 8-014 below or a new special permit.

37
38 **Amend Article 9, Special Exceptions, Part 0, General Provisions, by revising Sect. 9-004 to**
39 **read, as follows:**
40

41 **9-004 Status of Special Exception Uses**
42

- 43 1. ~~Once a~~ A ~~special exception has been approved, such~~ use may only be
44 established in accordance with the ~~special exception~~ such approval. ~~and a~~ Any
45 site plan, subdivision plat, Building Permit, Residential or Non-Residential Use
46 Permit ~~hereafter~~ submitted for the development or use of the property in

1 accordance with the special exception ~~shall~~ must be in substantial conformance
2 with the approved special exception, and no development or use ~~shall~~ may be
3 approved by any County official in the absence of such conformance.
4

5 2. Once established, the use must be conducted in substantial conformance with
6 the special exception, any conditions or restrictions imposed by the Board, and
7 all other requirements of this Ordinance. Except as may be permitted under
8 Paragraphs 3 and 4 below, no use ~~shall~~ may be enlarged, expanded, increased
9 in intensity or relocated and no condition of the special exception ~~shall~~ may be
10 ~~modified~~ amended unless an application is made and approved for an
11 amendment to the special exception in accordance with Sect. 014 below or a
12 new special exception is approved.
13

14 3. ~~Notwithstanding the above, a~~ Any modification to an approved and currently
15 valid special exception to provide an accessibility improvement ~~shall~~ may be
16 permitted and ~~shall~~ does not require approval of an amendment to the special
17 exception or a new special exception.
18

19 4. ~~Minor modifications to an approved special exception may be permitted when~~
20 ~~it is determined by the Zoning Administrator that such are in substantial~~
21 ~~conformance with the approved special exception and that such:~~ are in response
22 to issues of topography, drainage, underground utilities, structural safety,
23 layout, design, vehicular circulation, or requirements of the Virginia
24 Department of Transportation or Fairfax County; or are accessory uses; or are
25 accessory structures or minor building additions as permitted by Par. 4A(7) or
26 4B(7) below:
27

28 A. ~~For approved special exceptions for all uses, other than churches, chapels,~~
29 ~~temples, synagogues and other such places of worship (hereinafter places~~
30 ~~of worship) and places of worship with a child care center, nursery school~~
31 ~~or private school of general or special education the modifications shall,~~
32 ~~in no event:~~
33

34 (1) ~~Change the amount of land area or permit a more intensive use~~
35 ~~which shall include but not be limited to an expansion of the hours~~
36 ~~of operation or an increase in number of seats, dwellings, students~~
37 ~~or employees from that approved pursuant to the special exception;~~
38 ~~or~~
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40 (2) ~~Result in an increased parking requirement, except for any~~
41 ~~additional parking which may be required for any building~~
42 ~~additions or modifications permitted under Par. 4A (7) below; or~~
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44 (3) ~~Permit uses other than those approved pursuant to the special~~
45 ~~exception, except that accessory uses in accordance with this~~
46 ~~paragraph may be permitted; or~~

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- ~~(4) Reduce the effectiveness of approved transitional screening, buffering, landscaping or open space; or~~
- ~~(5) Permit changes to bulk, mass, orientation or location which adversely impact the relationship of the development or part thereof to adjacent property; or~~
- ~~(6) Result in an increase in the amount of clearing and/or grading for a stormwater management facility, including any clearing and/or grading associated with spillways, inlets, outfall pipes or maintenance roads, that reduces non-stormwater management open space, tree save and/or landscaping area on the lot; or~~
- ~~(7) Include the addition of any building or additions to buildings except that accessory structures clearly subordinate to the use, and minor additions to buildings may be permitted, provided that the sum total of all such structures or additions shall not exceed the following:
 - ~~(a) five (5) percent of the approved gross floor area or 500 square feet of gross floor area, whichever is less, when the total gross floor area shown on the approved special exception plat is less than 50,000 square feet; or~~
 - ~~(b) one (1) percent of the approved gross floor area when the total gross floor area shown on the approved special exception plat is 50,000 square feet or more; or~~
 - ~~(c) 250 square feet of gross floor area of accessory storage structure uses when the total gross floor area shown on the approved special exception plat is 10,000 square feet or less; and~~
 - ~~(d) the maximum permitted FAR for the zoning district in which located; or~~
 - ~~(e) the maximum density permitted by the approved special exception.~~~~

~~B. For approved special exceptions for places of worship and places of worship with a child care center, nursery school or private school of general or special education, the modifications shall, in no event:~~

- ~~(1) Permit an expansion of the hours of operation from that approved pursuant to the special exception; or~~

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- ~~(2) Permit an increase in the number of seats, parking spaces or students, if applicable, which exceeds more than ten (10) percent of the amount approved pursuant to the special exception; or~~
- ~~(3) Permit uses other than those approved pursuant to the special exception, except that accessory uses in accordance with this paragraph may be permitted; or~~
- ~~(4) Reduce the effectiveness of approved transitional screening, buffering, and landscaping or open space; or~~
- ~~(5) Permit changes to bulk, mass, orientation or location which adversely impact the relationship of the development or part thereof to adjacent property; or~~
- ~~(6) Result in an increase in the amount of clearing and/or grading for a stormwater management facility, including any clearing and/or grading associated with spillways, inlets, outfall pipes or maintenance roads, that reduces non stormwater management open space, tree save and/or landscaping area on the lot; or~~
- ~~(7) Include the addition of any building or additions to buildings except that accessory structures clearly subordinate to the use, and minor additions to buildings may be permitted, provided that:
 - ~~(a) the sum total of all such structures or additions shall not exceed the greater of 500 square feet of gross floor area, or five (5) percent of the approved gross floor area up to a maximum of 2500 square feet of gross floor area; and~~
 - ~~(b) the maximum permitted FAR for the zoning district shall not be exceeded.~~~~

~~C. For all approved special exception uses, any request for an addition shall require the provision of written notice by the requester in accordance with the following:~~

- ~~(1) the notice shall include the letter of request with all attachments as submitted to the Zoning Administrator, a statement that the request has been submitted, and where to call for additional information; and~~
- ~~(2) the notice shall be sent to the last known address of the owners, as shown in the real estate assessment files of the Department of Tax Administration, of all property abutting and across the street from the site, or portion thereof, which is the subject of the request, and~~

1 shall be delivered by hand or sent by certified mail, return receipt
2 requested.
3

4 ~~The request for an addition submitted to the Zoning Administrator shall~~
5 ~~include: an affidavit from the requester affirming that the required notice~~
6 ~~has been provided in accordance with the above; the date that the notice~~
7 ~~was delivered or sent; the names and addresses of all persons notified;~~
8 ~~and the Tax Map references for all parcels notified. No request for an~~
9 ~~addition shall be considered by the Zoning Administrator unless the~~
10 ~~affidavit has been provided in accordance with this paragraph.~~
11

12 Minor modifications to special exceptions are allowed when the Zoning
13 Administrator determines that they substantially conform to the approved
14 special exception and do not materially alter the character of the development.
15 In making this determination, the Zoning Administrator may consider factors
16 such as topography, engineering and design.
17

18 Minor modifications may not:
19

- 20 A. Remove any land from or add any land to the area subject to the special
21 exception;
22
- 23 B. Create, intensify, or expand any nonconformity with maximum or minimum
24 requirements of the zoning district;
25
- 26 C. Result in an increased parking requirement, except for any additional
27 parking required for building additions or modifications permitted under
28 Par. 4 D and 4 K below;
29
- 30 D. Permit a more intensive use than that approved in the exception, except that
31 Places of Worship or Places of Worship with a Child Care Center, Nursery
32 School, Private School of General or Special Education, may increase the
33 number of seats, parking spaces, and/or students up to ten (10) percent of
34 the approved amount, if not expressly prohibited by the special exception
35 conditions;
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- 37 E. Permit uses other than those approved pursuant to the special exception,
38 except that accessory uses may be permitted;
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- 40 F. Reduce the effectiveness of approved transitional screening, buffering,
41 landscaping, and/or open space;
42
- 43 G. Permit changes to bulk, mass, orientation, or location that adversely impact
44 the relationship of the development to adjacent property, except that:
45

1 (1) Modifications that reduce yards up to 10% may be considered,
2 provided that they do not adversely impact adjacent property; and

3
4 (2) Increases in height up to 10 feet and increases in percentages of rooftop
5 coverage may be permitted to exempt solar collectors and other energy
6 and environmental innovative technologies.

7
8 H. Increase the amount of clearing or grading for a stormwater management
9 facility, including any clearing or grading associated with spillways, inlets,
10 outfall pipes, or maintenance roads that reduces non-stormwater
11 management open space, tree save area, or landscaping area on the lot;

12
13 I. Expand hours of operation;

14
15 J. Expand the area or type of signage approved, although changes to color and
16 typeface may be considered provided they do not change the character of
17 the approved sign;

18
19 K. Include the addition of or to any building, except that accessory structures
20 clearly subordinate to the principal use and minor building additions,
21 including those for cellar space, may be permitted, provided that the total of
22 all such structures or additions cannot exceed the following:

23
24 (1) 500 square feet or five (5) percent of the approved gross floor area up
25 to 2500 square feet, whichever is greater, when the total gross floor
26 area approved does not exceed 250,000 square feet.

27
28 (2) One (1) percent of the approved gross floor area when the total gross
29 floor area approved exceeds 250,000 square feet.

30
31 (3) 250 square feet of gross floor area of accessory storage structure uses
32 when the total gross floor area approved is 10,000 square feet or less.

33
34 (4) The maximum allowable density or FAR in the zoning district,
35 however, any increase in gross floor area resulting from replacing the
36 materials of an existing building façade is not included in the
37 calculation of FAR.

38
39 Anyone requesting a minor modification for a building addition must send
40 notice of the request to the owners of all property abutting and across the
41 street from the site, or portion thereof, to the last known address, as shown
42 in the real estate assessment files of the Department of Tax Administration.

43
44 The notice must be delivered by hand or sent by certified mail, return receipt
45 requested and include the letter of request submitted to the Zoning
46 Administrator with all attachments, a statement that the request has been

1 submitted, and where to call for additional information.

2
3 An affidavit from the requester must be sent to the Zoning Administrator
4 affirming: that the required notice has been provided in accordance with the
5 above; the date that the notice was delivered or sent; the names and
6 addresses of all persons notified; and, the Tax Map references for all parcels
7 notified. The Zoning Administrator will not consider any request for an
8 addition that omits this affidavit.

9
10 When it is determined by the Zoning Administrator that a modification is not
11 in substantial conformance with the approved special exception, the
12 modification requires the approval of an amendment to the special exception in
13 accordance with Sect. 9-014 below or a new special exception.

14
15 **Amend Article 16, Development Plans, as follows:**

16
17 - **Amend Part 2, Procedures for Review and Approval of a PRC District as follows:**

18
19 - **Amend Sect. 16-202, Rezoning to a PRC District, by revising Par. 9 as follows:**

- 20
21 9. Once a development plan has been approved, all subsequent approvals, uses
22 and structures ~~shall~~ must be in substantial conformance with the approved
23 development plan and any development conditions associated with such
24 approval. Should there be cause for amendment of the development plan or any
25 portion thereof, such amendment ~~shall~~ will be processed as a new submission.
26 A development plan amendment ~~application~~ may cover all or be filed on a
27 portion of the property subject to an approved development plan, upon a
28 ~~determination by the Zoning Administrator that the amendment (a) would not~~
29 ~~adversely affect the use of the property subject to the development plan and~~
30 ~~conditions but not incorporated into the amendment application, (b) would not~~
31 ~~inhibit, adversely affect, or preclude in any manner the fulfillment of the~~
32 ~~development plan and conditions applicable to the area not incorporated into~~
33 ~~the amendment application, and (c) would not increase the overall approved~~
34 ~~density/intensity for the development.~~ In its review of a request that does not
35 cover all of the property subject to an approved development plan, the Board
36 should consider whether the request would have an adverse impact on the
37 remainder of the property in terms of (a) the approved use, (b) fulfillment of
38 conditions, (c) vehicular and pedestrian circulation, connectivity, landscaping
39 and streetscape, and (d) the approved density or intensity. The portion of the
40 development plan and previously approved conditions which are not subject to
41 the amendment request will remain in full force and effect.

42
43 - **Amend Sect. 16-203, PRC Plan Approval, to read as follows:**

- 44
45 1. Subsequent to the approval of a rezoning application, a PRC plan ~~shall be~~ is
46 required for those uses as set forth in Par. 2 below. The Board may approve a

1 PRC plan subject to the provisions of this Part and Sect. 18-110. ~~Such a~~ PRC
2 plan ~~shall~~ may not be approved by the Board until the rezoning application and
3 development plan have been approved by the Board. However, a PRC plan
4 may be filed with and included in the processing of the rezoning application
5 and development plan.

6 All PRC plans ~~shall~~ must be in accordance with the approved rezoning
7 and development plan, any conditions or modifications that may have been
8 approved by the Board, the design standards of Sect. 102 above, the applicable
9 objectives and regulations of the PRC District and the provisions of Sect. 303
10 below.

11
12 2. A PRC plan ~~shall be~~ is required for all uses, except the following:

13
14 A. Single family detached dwellings, provided the general street and lot
15 layout are shown on the approved development plan.

16
17 B. Additions to existing single family attached or detached dwellings or
18 accessory structures related to such existing single family dwellings.

19
20 C. Additions to existing buildings or uses other than single family dwellings,
21 when such additions do not exceed 2000 square feet or ten (10) percent
22 of the gross floor area of the existing building or use, whichever is less.

23
24 D. Additions or changes to non-structural site elements such as transitional
25 screening and parking and loading provided the area of such addition or
26 change does not exceed ten (10) percent of the existing area occupied by
27 such site element. Parking redesignation plans and parking tabulation
28 revisions are also exempt from the requirement for a PRC plan regardless
29 of the area of such change.

30
31 E. Minor accessory structures and uses in open space areas such as benches,
32 gazebos, playground equipment, and bus shelters.

33
34 F. Those special permit uses and special exception uses which do not require
35 a site plan as set forth in Article 8 or Article 9, respectively.

36
37 G. Any permitted use on a temporary basis for a period not to exceed one (1)
38 year.

39
40 ~~Notwithstanding the above, a~~ PRC plan ~~shall~~ is not be required for additions
41 and alterations to provide an accessibility improvement.

42
43 3. A PRC plan may be prepared and submitted for the entire planned development
44 at one time or for the various segments thereof, and each such plan ~~shall~~ must
45 be submitted in twenty-three (23) copies to the Zoning Administrator.
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4. Upon determination by the Zoning Administrator that the content of the PRC plan is complete in accordance with the requirements of Sect. 303 below, the plan ~~shall~~ will be accepted and submitted for comment and review to appropriate departments and agencies. Upon completion of such administrative review, the plan ~~shall~~ will be submitted to the Planning Commission.
 5. The Planning Commission ~~shall~~ may consider the PRC plan in accordance with the standards set forth in Par. 1 above, and ~~shall~~ will hold a public hearing thereon. In the event the PRC plan is not filed with and included in the processing of the rezoning application, the Planning Commission will hold a public hearing no later than six (6) months from the date the plan has been accepted. Subsequent to the public hearing, the Commission ~~shall~~ will transmit the PRC plan to the Board with its recommendation to approve, approve with modifications or disapprove.
 6. The Board ~~shall~~ will consider the PRC plan in accordance with the standards set forth in Par. 1 above, and ~~shall~~ will hold a public hearing ~~thereon~~. The Board ~~shall~~ may approve, approve with modifications or disapprove the PRC plan.
 7. Once the PRC plan has been approved, all subsequent approvals, uses and structures ~~shall~~ must be in substantial conformance with the approved PRC plan and any development conditions associated with such approval.
 8. Minor modifications to an approved rezoning and development plan may be permitted in a PRC plan when it is determined by the Zoning Administrator that they substantially conform to the approved rezoning and development plan and do not materially alter the character of the development. In making this determination, the Zoning Administrator may consider factors such as topography, engineering, and design. ~~such are in substantial conformance with the approved rezoning and development plan and that such: are in response to issues of topography, drainage, underground utilities, structural safety, layout, design, vehicular circulation, or requirements of the Virginia Department of Transportation or Fairfax County; or are accessory uses; or are accessory structures or minor building additions as permitted by Par. 8A(7) or 8B(7) below.~~
 - A. ~~For approved rezonings and development plans for all uses, other than churches, chapels, temples, synagogues and other such places of worship (hereinafter places of worship) and places of worship with a child care center, nursery school or private school of general or special education, the modifications shall, in no event:~~
 - (1) ~~Permit a more intensive use than that approved pursuant to the approved rezoning and development plan; or~~

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- ~~(2) Result in an increased parking requirement, except for any additional parking which may be required for any building additions or modifications permitted under Par. 8A(7) below; or~~
- ~~(3) Permit additional uses other than those approved pursuant to the approved rezoning and development plan, except that accessory uses in accordance with this paragraph may be permitted; or~~
- ~~(4) Reduce the effectiveness of approved transitional screening, buffering, landscaping or open space; or~~
- ~~(5) Permit changes to bulk, mass, orientation or location which adversely impact the relationship of the development or part thereof to adjacent property; or~~
- ~~(6) Result in an increase in the amount of clearing and/or grading for a stormwater management facility, including any clearing and/or grading associated with spillways, inlets, outfall pipes or maintenance roads, that reduces non-stormwater management open space, tree save and/or landscaping area on the lot; or~~
- ~~(7) Include the addition of any building or additions to buildings except that accessory structures clearly subordinate to the use and minor additions to buildings may be permitted, provided that the sum total of all such structures or additions shall not exceed the following:
 - ~~(a) five (5) percent of the approved gross floor area or 500 square feet of gross floor area, whichever is less, when the total gross floor area shown on the approved development plan is less than 50,000 square feet; or~~
 - ~~(b) one (1) percent of the approved gross floor area when the total gross floor area shown on the approved development plan is 50,000 square feet or more; or~~
 - ~~(c) 250 square feet of gross floor area of accessory storage structure uses when the total gross floor area shown on the approved development plan is 10,000 square feet or less; and~~
 - ~~(d) the maximum permitted density; or~~
 - ~~(e) the maximum permitted FAR.~~~~

1 B. ~~For approved rezonings and development plans for places of worship and~~
2 ~~places of worship with a child care center, nursery school or private~~
3 ~~school of general education, the modifications shall, in no event:~~

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5 (1) ~~Permit an expansion of the hours of operation from that approved~~
6 ~~pursuant to the approved rezoning and development plan; or~~
7

8 (2) ~~Permit an increase in the number of seats, parking spaces or~~
9 ~~students, if applicable, which exceeds more than ten (10) percent of~~
10 ~~the amount approved pursuant to the rezoning and development~~
11 ~~plan; or~~
12

13 (3) ~~Permit uses other than those approved pursuant to the rezoning and~~
14 ~~development plan, except that accessory uses in accordance with~~
15 ~~this paragraph may be permitted; or~~
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17 (4) ~~Reduce the effectiveness of approved transitional screening,~~
18 ~~buffering, and landscaping or open space; or~~
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20 (5) ~~Permit changes to bulk, mass, orientation or location which~~
21 ~~adversely impact the relationship of the development or part thereof~~
22 ~~to adjacent property; or~~
23

24 (6) ~~Result in an increase in the amount of clearing and/or grading for a~~
25 ~~stormwater management facility, including any clearing and/or~~
26 ~~grading associated with spillways, inlets, outfall pipes or~~
27 ~~maintenance roads, that reduces non-stormwater management open~~
28 ~~space, tree save and/or landscaping area on the lot; or~~
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30 (7) ~~Include the addition of any building or additions to buildings except~~
31 ~~that accessory structures clearly subordinate to the use, and minor~~
32 ~~additions to buildings may be permitted, provided that:~~
33

34 (a) ~~the sum total of all such structures or additions shall not exceed~~
35 ~~the greater of 500 square feet of gross floor area, or five (5)~~
36 ~~percent of the approved gross floor area up to a maximum of~~
37 ~~2500 square feet of gross floor area; and~~
38

39 (b) ~~the maximum permitted FAR for the zoning district shall not~~
40 ~~be exceeded.~~
41

42 C. ~~For all approved rezonings and development plans, any request for an~~
43 ~~addition shall require the provision of written notice by the requester in~~
44 ~~accordance with the following:~~
45

- 1 (1) ~~the notice shall include the letter of request with all attachments as~~
2 ~~submitted to the Zoning Administrator, a statement that the request~~
3 ~~has been submitted, and where to call for additional information;~~
4 ~~and~~
5
6 (2) ~~the notice shall be sent to the last known address of the owners, as~~
7 ~~shown in the real estate assessment files of the Department of Tax~~
8 ~~Administration, of all property abutting and across the street from~~
9 ~~the site, or portion thereof, which is the subject of the request, and~~
10 ~~shall be delivered by hand or sent by certified mail, return receipt~~
11 ~~requested.~~
12

13 ~~The request for an addition submitted to the Zoning Administrator shall~~
14 ~~include: an affidavit from the requester affirming that the required notice~~
15 ~~has been provided in accordance with the above; the date that the notice~~
16 ~~was delivered or sent; the names and addresses of all persons notified;~~
17 ~~and the Tax Map references for all parcels notified. No request for an~~
18 ~~addition shall be considered by the Zoning Administrator unless the~~
19 ~~affidavit has been provided in accordance with this paragraph.~~
20

21 Minor modifications may not:
22

- 23 A. Remove any land from or add any land to the area subject to the rezoning
24 or development plan;
25
26 B. Create, intensify, or expand any nonconformity with maximum or
27 minimum requirements of the zoning district;
28
29 C. Result in an increased parking requirement, except for any additional
30 parking required for building additions or modifications permitted under
31 Par. 4 D and 4 K below;
32
33 D. Permit a more intensive use than that approved in the proffered
34 conditions, except that Places of Worship or Places of Worship with a
35 Child Care Center, Nursery School, Private School of General or Special
36 Education, may increase the number of seats, parking spaces, and/or
37 students up to ten (10) percent of the proffered amount, if not expressly
38 prohibited by the rezoning or development plan;
39
40 E. Permit uses other than those approved pursuant to the rezoning or
41 development plan except that accessory uses may be permitted;
42
43 F. Reduce the effectiveness of approved transitional screening, buffering,
44 landscaping, and/or open space;
45

1 G. Permit changes to bulk, mass, orientation, or location that adversely
2 impact the relationship of the development to adjacent property, except
3 that:

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5 (1) Modifications that reduce proffered yards up to 10% may be
6 considered, provided that they do not adversely impact adjacent
7 property; and

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9 (2) Increases in height up to 10 feet and increases in percentages of
10 rooftop coverage may be permitted to exempt solar collectors and
11 other innovative energy and environmental technologies.

12
13 H. Increase the amount of clearing or grading for a stormwater management
14 facility, including any clearing or grading associated with spillways,
15 inlets, outfall pipes, or maintenance roads that reduces non-stormwater
16 management open space, tree save area, or landscaping area on the lot;

17
18 I. Expand hours of operation;

19
20 J. Expand the area or type of signage approved, although changes to color
21 and typeface may be considered provided they do not change the
22 character of the approved sign;

23
24 K. Include the addition of or to any building, except that accessory structures
25 clearly subordinate to the principal use and minor building additions,
26 including those for cellar space, may be permitted, provided that the total
27 of all such structures or additions cannot exceed the following:

28
29 (1) 500 square feet or five (5) percent of the approved gross floor area
30 up to 2500 square feet, whichever is greater, when the total gross
31 floor area approved does not exceed 250,000 square feet.

32
33 (2) One (1) percent of the approved gross floor area when the total gross
34 floor area approved exceeds 250,000 square feet or more.

35
36 (3) 250 square feet of gross floor area of accessory storage structure uses
37 when the total gross floor area approved is 10,000 square feet or less.

38
39 (4) The maximum allowable density or FAR in the zoning district,
40 however, any increase in gross floor area resulting from replacing the
41 materials of an existing building façade is not included in the
42 calculation of FAR.

43
44 Anyone requesting a minor modification for a building addition must send

1 notice of the request to the owners of all property abutting and across the street
2 from the site, or portion thereof, to the last known address, as shown in the real
3 estate assessment files of the Department of Tax Administration.

4
5 The notice must be delivered by hand or sent by certified mail, return receipt
6 requested and include the letter of request submitted to the Zoning
7 Administrator with all attachments, a statement that the request has been
8 submitted, and where to call for additional information.

9
10 An affidavit from the requester must be sent to the Zoning Administrator
11 affirming: that the required notice has been provided in accordance with the
12 above; the date that the notice was delivered or sent; the names and addresses
13 of all persons notified; and, the Tax Map references for all parcels notified. The
14 Zoning Administrator will not consider any request for an addition that omits
15 this affidavit.

16
17 When it is determined by the Zoning Administrator that a modification is not
18 in substantial conformance with the approved rezoning or development plan,
19 such modification ~~shall~~ will require the resubmission and amendment of the
20 development plan in accordance with Sect. 202 above.

21
22 9. When the Board approves a minor variation to a proffered condition in
23 accordance with Section 18-204, the variation is deemed to apply to any
24 approved development plan or PRC plan and does not require approval of a
25 separate amendment.

26
27 ~~910. Notwithstanding Par. 8 above, a~~ Any modification to provide an accessibility
28 improvement shall be is permitted and shall not require without requiring
29 approval of a development plan amendment.

30
31 ~~1011.~~ Once a PRC plan has been approved, any proposed amendment shall be is
32 subject to Board of Supervisors approval in accordance with the provisions of
33 this section.

34
35 ~~1112.~~ Preliminary site plans approved prior to December 6, 1994 and preliminary site
36 plans approved pursuant to the grandfather provisions for Zoning Ordinance
37 Amendment #94-263 shall be are deemed to be approved PRC plans.
38 Additionally, PRC plans processed and approved prior to March 27, 2007 shall
39 be are deemed to be approved PRC plans and are valid for three (3) years from
40 the date of approval. However, if a site plan for all or a portion of the area is
41 approved during that period, the approved PRC plan for the corresponding area
42 shall will remain valid for the life of the site plan.

43
44 - **Amend Part 4, Procedures for Review and Approval of All P Districts Except the PRC**
45 **District, as follows:**
46

1 - **Amend Sect. 16-401, Conceptual Development Plan Approval, by revising Par. 11,**
2 **to read as follows:**
3

4 11. Once a conceptual development plan has been approved, all subsequent
5 approvals, uses and structures ~~shall~~ must be in substantial conformance with
6 the approved conceptual development plan and any development conditions
7 associated with such approval. Should there be cause for amendment of the
8 conceptual development plan or any portion thereof, such amendment ~~shall~~ will
9 be processed as a new submission; provided, however, that the Zoning
10 Administrator may waive any submission requirement if such requirement is
11 not necessary for an adequate review of the conceptual development plan
12 amendment application. A conceptual development plan amendment
13 application may cover all or be filed on a portion of the property subject to an
14 approved conceptual development plan, ~~upon a determination by the Zoning~~
15 ~~Administrator that the amendment (a) would not adversely affect the use of the~~
16 ~~property subject to the conceptual development plan and conditions but not~~
17 ~~incorporated into the amendment application, (b) would not inhibit, adversely~~
18 ~~affect, or preclude in any manner the fulfillment of the conceptual development~~
19 ~~plan and conditions applicable to the area not incorporated into the amendment~~
20 ~~application, (c) would not adversely affect the vehicular and pedestrian~~
21 ~~circulation, connectivity, landscaping and streetscape applicable to the area not~~
22 ~~incorporated into the amendment application, and (d) would not increase the~~
23 ~~overall approved density/intensity for the development, provided, however,~~
24 ~~within the PTC District, for a multiple phased development, an increase in the~~
25 ~~intensity may be approved for any portion of such development, provided it~~
26 ~~does not adversely affect the intensity applicable to the area not incorporated~~
27 ~~into the amendment application. In its review of a request that does not cover~~
28 ~~all of the property subject to an approved conceptual development plan, the~~
29 Board should consider whether the request would have an adverse impact on
30 the remainder of the property in terms of (a) the approved use, (b) fulfillment
31 of conditions, (c) vehicular and pedestrian circulation, connectivity,
32 landscaping and streetscape, and (d) the approved density or intensity. The
33 portion of the conceptual development plan and previously approved
34 conditions which are not subject to the amendment request shall remain in full
35 force and effect.
36

37 - **Amend Sect. 16-403, Site Plan/Subdivision Plat Preparation, Building Permit,**
38 **Residential Use Permit and Non-Residential Use Permit, to read as follows:**
39

40 Approval of a final development plan ~~shall be~~ is a prerequisite and ~~shall~~ constitutes
41 authority for the applicant to prepare a site plan or a subdivision plat. Approval of
42 site plans or subdivision plats and the issuance of Building Permits, Residential
43 and/or Non-Residential Use Permits ~~shall~~ must be in substantial conformance with
44 the final development plan, and in accordance with the provisions of this Ordinance
45 and Chapter 101 of The Code, The Subdivision Ordinance, and the following:
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1. Separate site plans or subdivision plats ~~shall~~ must be submitted for each section of the planned development in accordance with the approved final development plan. For development within the PTC District subject to a phasing plan, each site plan or subdivision plat ~~shall~~ must provide a statement in tabular form indicating the amount of gross floor area, FAR and/or number of dwelling units approved for each specific phase and the overall development subject to the rezoning to the PTC District and ~~shall~~ must also include the amount of gross floor area, FAR and/or number of dwelling units constructed within each phase and for the overall development as of the date of the submission of the site plan or subdivision plat.
2. Except in the PTC District, when a planned development is to be constructed in sections, the total area of open space provided at any stage of development ~~shall~~ must bear substantially the same relationship to the total open space to be provided in the entire planned development as the sections completed or under development bear to the entire planned development.
3. Minor deviations from the provisions of this Ordinance and Chapter 101 of The Code, The Subdivision Ordinance, may be permitted, but only where ~~such~~ the deviations are indicated on the approved final development plan.
4. ~~Minor modifications to an approved final development plan may be permitted when it is determined by the Zoning Administrator that such are in substantial conformance with the approved final development plan and that such: are in response to issues of topography, drainage, underground utilities, structural safety, layout, design, vehicular circulation, or requirements of the Virginia Department of Transportation or Fairfax County; or are accessory uses; or are accessory structures or minor building additions as permitted by Par. 4A(7) or 4(B)7 below.~~
 - A. ~~For approved final development plans for all uses, other than churches, chapels, temples, synagogues and other such places of worship (hereinafter places of worship) and places of worship with a child care center, nursery school or private school of general or special education, the modifications shall, in no event:~~
 - (1) ~~Permit a more intensive use than that approved pursuant to the approved conceptual development plan, final development plan or any applicable proffers or development conditions; or~~
 - (2) ~~Result in an increased parking requirement, except for any additional parking which may be required for any building additions or modifications permitted under Par. 4A(7) below; or~~
 - (3) ~~Permit additional uses other than those approved pursuant to the approved conceptual development plan, final development plan, or~~

1 any applicable proffers or development conditions, except that
2 accessory uses in accordance with this paragraph may be permitted;
3 or

- 4
- 5 (4) Reduce the effectiveness of approved transitional screening,
6 buffering, landscaping or open space; or
7
- 8 (5) Permit changes to bulk, mass, orientation or location which
9 adversely impact the relationship of the development or part thereof
10 to adjacent property; or
11
- 12 (6) Result in an increase in the amount of clearing and/or grading for a
13 stormwater management facility, including any clearing and/or
14 grading associated with spillways, inlets, outfall pipes or
15 maintenance roads, that reduces non-stormwater management open
16 space, tree save and/or landscaping area on the lot; or
17
- 18 (7) Include the addition of any building or additions to buildings except
19 that accessory structures clearly subordinate to the use and minor
20 additions to buildings may be permitted, provided that the sum total
21 of all such structures or additions shall not exceed the following:
22
- 23 (a) five (5) percent of the approved gross floor area or 500 square
24 feet of gross floor area, whichever is less, when the total gross
25 floor area shown on the approved final development plan is
26 less than 50,000 square feet; or
27
- 28 (b) one (1) percent of the approved gross floor area when the total
29 gross floor area shown on the approved final development
30 plan is 50,000 square feet or more; or
31
- 32 (c) 250 square feet of gross floor area of accessory storage
33 structure uses when the total gross floor area shown on the
34 approved final development plan is 10,000 square feet or less;
35 and
36
- 37 (d) the land area designated for commercial uses in the PDH
38 District or the maximum FAR provisions in the PDC, PRM
39 and PTC Districts; or
40
- 41 (e) the maximum permitted density.
42

43 B. For approved final development plans for places of worship and places
44 of worship with a child care center, nursery school or private school of
45 general or special education, the modifications shall, in no event:
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- ~~(1) Permit an expansion of the hours of operation from that approved pursuant to the approved conceptual development plan, final development plan or any applicable proffers or development conditions; or~~
 - ~~(2) Permit an increase in the number of seats, parking spaces or students, if applicable, which exceeds more than ten (10) percent of the amount approved pursuant to the conceptual development plan, final development plan or any applicable proffers or development conditions; or~~
 - ~~(3) Permit uses other than those approved pursuant to the conceptual development plan, final development plan, or any applicable proffers or development conditions, except that accessory uses in accordance with this paragraph may be permitted; or~~
 - ~~(4) Reduce the effectiveness of approved transitional screening, buffering, and landscaping or open space; or~~
 - ~~(5) Permit changes to bulk, mass, orientation or location which adversely impact the relationship of the development or part thereof to adjacent property; or~~
 - ~~(6) Result in an increase in the amount of clearing and/or grading for a stormwater management facility, including any clearing and/or grading associated with spillways, inlets, outfall pipes or maintenance roads, that reduces non-stormwater management open space, tree save and/or landscaping area on the lot; or~~
 - ~~(7) Include the addition of any building or additions to buildings except that accessory structures clearly subordinate to the use, and minor additions to buildings may be permitted, provided that:
 - ~~(a) the sum total of all such structures or additions shall not exceed the greater of 500 square feet of gross floor area, or five (5) percent of the approved gross floor area up to a maximum of 2500 square feet of gross floor area; and~~
 - ~~(b) the maximum permitted FAR for the zoning district shall not be exceeded.~~~~
- C. For all approved final development plans, any request for an addition shall require the provision of written notice by the requester in accordance with the following:
- (1) the notice shall include the letter of request with all attachments as

1 submitted to the Zoning Administrator, a statement that the request
2 has been submitted, and where to call for additional information;
3 and
4

- 5 (2) the notice shall be sent to the last known address of the owners, as
6 shown in the real estate assessment files of the Department of Tax
7 Administration, of all property abutting and across the street from
8 the site, or portion thereof, which is the subject of the request, and
9 shall be delivered by hand or sent by certified mail, return receipt
10 requested.
11

12 The request for an addition submitted to the Zoning Administrator shall
13 include: an affidavit from the requester affirming that the required notice
14 has been provided in accordance with the above; the date that the notice
15 was delivered or sent; the names and addresses of all persons notified;
16 and the Tax Map references for all parcels notified. No request for an
17 addition shall be considered by the Zoning Administrator unless the
18 affidavit has been provided in accordance with this paragraph.
19

20 Minor modifications to a final development plan are allowed when the Zoning
21 Administrator determines that they substantially conform to the approved final
22 development plan and do not materially alter the character of the development.
23 In making this determination, the Zoning Administrator may consider factors
24 such as topography, engineering and design.
25

26 Minor modifications may not:
27

- 28 A. Remove any land from or add any land to the area subject to the proffered
29 conditions;
30
31 B. Create, intensify, or expand any nonconformity with maximum or
32 minimum requirements of the zoning district;
33
34 C. Result in an increased parking requirement, except for any additional
35 parking required for building additions or modifications permitted under
36 Par. 4 D and 4 K below;
37
38 D. Permit a more intensive use than that approved in the proffered
39 conditions, except that Places of Worship or Places of Worship with a
40 Child Care Center, Nursery School, Private School of General or Special
41 Education, may increase the number of seats, parking spaces, and/or
42 students up to ten (10) percent of the proffered amount, if not expressly
43 prohibited by the proffered conditions;
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45 E. Permit uses other than those approved pursuant to the final development
46 plan except that accessory uses may be permitted;

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- F. Reduce the effectiveness of approved transitional screening, buffering, landscaping, and/or open space;
- G. Permit changes to bulk, mass, orientation, or location that adversely impact the relationship of the development to adjacent property, except that:
 - (1) Modifications that reduce proffered yards up to 10% may be considered, provided that they do not adversely impact adjacent property; and
 - (2) Increases in height up to 10 feet and increases in percentages of rooftop coverage may be permitted to exempt solar collectors and other innovative technologies.
- H. Increase the amount of clearing or grading for a stormwater management facility, including any clearing or grading associated with spillways, inlets, outfall pipes, or maintenance roads that reduces non-stormwater management open space, tree save area, or landscaping area on the lot;
- I. Expand hours of operation;
- J. Expand the area of signage approved, although changes to color and typeface may be considered provided they do not change the character of the approved sign;
- K. Include the addition of or to any building, except that accessory structures clearly subordinate to the principal use and minor building additions, including those for cellar space, may be permitted, provided that the total of all such structures or additions cannot exceed the following:
 - (1) 500 square feet or five (5) percent of the approved gross floor area up to 2500 square feet, whichever is greater, when the total gross floor area approved does not exceed 250,000 square feet.
 - (2) One (1) percent of the approved gross floor area when the total gross floor area approved exceeds 250,000 square feet.
 - (3) 250 square feet of gross floor area of accessory storage structure uses when the total gross floor area approved is 10,000 square feet or less.
 - (4) Exceed the maximum allowable density or FAR in the zoning district, however, any increase in gross floor area resulting from replacing the materials of an existing building façade is not included

1 9. Interpretation of approved zoning application or minor variation to proffered
2 conditions: \$520

3
4 - **Amend Part 2, Amendments, as follows:**

5
6 - **Amend the entirety of Sections 18-201, 18-202, and 18-203, to read as follows:**

7
8 **18-201 Initiation of Amendments**

9
10 The text of this Ordinance and any zoning district boundary shown on the Zoning
11 Map may be amended by the Board, provided ~~that proceedings for any the~~
12 amendment ~~shall be~~ is initiated ~~only~~ in the following manner:

- 13
14 1. ~~By the a~~ Adoption by the Planning Commission of a resolution of intention to
15 propose an amendment; or
16
17 2. ~~By the a~~ Adoption by the Board of a resolution of intention to amend, which
18 resolution, upon adoption, ~~shall be~~ is referred to the Planning Commission; or
19
20 3. ~~By the f~~Filing with the Zoning Administrator of an application submitted by
21 the owners, contract purchasers, or a condominium in accordance with the
22 provisions of Sect. 2-518, or their agents, of the land proposed to be rezoned,
23 which application ~~shall~~ must be sworn to under oath or affirmation and
24 acknowledged before a notary public.

25
26 **18-202 Submission Requirements**

27
28 All applications for amendments to the Zoning Map, initiated ~~in the manner~~
29 ~~prescribed by~~ under Par. 3 of Sect. 201 above, except as qualified below, ~~shall~~ must
30 ~~be filed with the Zoning Administrator and shall~~ include the following information:

- 31
32 1. ~~Four (4) copies of an~~ One (1) original completed application signed by the
33 applicant on forms provided by the County, ~~completed and signed by the~~
34 ~~applicant~~.
35
36 2. Four (4) copies of a certified plat of the subject property containing the
37 following information:
38
39 A. Boundaries of the entire property, with bearings and distances of the
40 perimeter property lines, and of each existing and proposed zoning
41 district.
42
43 B. Total area of property and of each existing and proposed zoning district
44 presented in square feet or acres.
45

- C. Scale and north arrow, with north, to the extent feasible, oriented to the top of the plat.
- D. Location of all existing buildings and structures.
- E. Names and route numbers of all boundary roads or streets, and the width of existing right(s)-of-way.
- F. Seal and signature of person preparing the plat.

3. Four (4) copies of a legal description of the property, including metes and bounds of each zoning district proposed.

4. One (1) copy of the current Fairfax County Zoning Section Sheet(s) covering the area of the application, at a scale of one inch equals five hundred feet (1" = 500'), showing:

- A. Boundaries of the subject property outlined in red.
- B. Major thoroughfare access to the property and any known plans for future widening as indicated in the adopted comprehensive plan or a plan prepared by the Virginia Department of Transportation.

If more than one (1) Zoning Section Sheet is required to cover the subject property, the sheets must be attached so as to create an intelligible map.

5. For all applications proposing residential development, five (5) copies of a map identifying classification of soil types at a scale not less than one inch equals five hundred feet (1" = 500'), based upon the County of Fairfax Soils Identification Maps.

6. For all applications, except an application involving an amendment constituting the adoption of a comprehensive zoning plan, an ordinance applicable throughout the County, or an application initiated by the Board under Par. 2 of Sect. 201 above that involves more than ten (10) parcels that are owned by different individuals, trusts, corporations or other entities, an affidavit, as presented on an affidavit form approved by the Board of Supervisors and provided by the County, must be completed, signed by the applicant or the applicant's authorized agent and notarized, including a statement indicating whether or not a member of the Board or Planning Commission, or any member of his or her immediate household owns or has any financial interest in the subject land either individually, by ownership in stock in a corporation owning such land, or through an interest in a partnership owning such land. If the applicant's agent completes the application or affidavit on the applicant's behalf, a certified statement from the applicant must be submitted showing the agent's authorization to act in such capacity.

1 Prior to each public hearing on the application, the applicant must
2 reaffirm the affidavit required by this Paragraph in accordance with the
3 reaffirmation procedure outlined on the affidavit form approved by the board
4 of Supervisors and provided by the County.

5 Additionally, for developments which are subject to the provisions of Part
6 8 of Article 2, the owner and/or applicant must submit an affidavit which
7 includes:
8

- 9 A. The names of the owners of each parcel of the sites or portions thereof at
10 one location, as such terms are defined in Par. 1 of Sect. 2-802; and
11
12 B. The Fairfax County Property Identification Map Number, parcel size and
13 zoning district classification for each parcel which is part of the site or
14 portion thereof.
15

16 7. An application filed by an agent, contract purchaser or lessee must include a
17 notarized written statement signed by the property owner indicating
18 endorsement of the application. For a condominium, a notarized written
19 statement by the property owner must be provided in accordance with the
20 provisions of Sect. 2-518.
21

22 8. Six (6) copies of an environmental assessment/impact statement as required by
23 the provisions of Part 5 below.
24

25 9. Four (4) copies of a written statement of justification, dated and signed.
26

27 ~~10. If the proposed amendment is for a rezoning to an R, C or I district, twenty-three~~
28 ~~(23) copies of a generalized development plan, certified by a professional~~
29 ~~engineer, architect, landscape architect or land surveyor authorized to practice~~
30 ~~as such by the State, including any resubmissions of the plan and supporting~~
31 ~~graphics, to be submitted in accordance with the provisions of Sect. 203 below,~~
32 ~~and to include the information set forth below. One 8 ½" x 11" reduction of~~
33 ~~the plan, any resubmissions and supporting graphics shall also be submitted.~~
34 ~~However, the requirement for such development plan may be modified or~~
35 ~~waived by the Zoning Administrator when it has been determined that (a) such~~
36 ~~plan is not necessary for the adequate review of the rezoning application, and~~
37 ~~(b) such development as is proposed upon rezoning is of a nature as not to have~~
38 ~~a significant adverse impact upon the community or upon the public facilities~~
39 ~~available to the property.~~
40

41 ~~A generalized development plan, at a scale of not less than one inch~~
42 ~~equals one hundred feet (1" = 100'), which scale may be modified by the Zoning~~
43 ~~Administrator based on the nature and/or size of the application, shall show the~~
44 ~~following:~~
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- A. ~~Scale and north arrow, with north, to the extent feasible, oriented to the top of the plan.~~
- B. ~~Except for single family detached dwellings, the approximate location and dimensions of all proposed structures and uses, to include the maximum height in feet of all structures and penthouses, and a graphic depiction of the angle of bulk plane, if applicable.~~
- C. ~~The proposed traffic circulation plan including major streets and major pedestrian, bike and/or bridle paths, and the location of all trails required by the adopted comprehensive plan.~~
- D. ~~All proposed major open space areas and the approximate location of all proposed community and public facilities.~~
- E. ~~The proposed plan for all major sanitary sewer improvements.~~
- F. ~~Approximate location, estimated size of footprint in acres and type of all proposed stormwater management facilities, including the full extent of side slopes, embankments, spillways, dams, and approximate water surface elevation for design storms, if applicable. In addition, a preliminary stormwater management plan that includes information about the adequacy of downstream drainage, including the sufficiency of capacity of any storm drainage pipes and other conveyances into which stormwater runoff will be conveyed. When there is 2500 square feet or more of land disturbing activity on the entire application property, in addition to the above, the preliminary stormwater management plan shall include:~~
 - (1) ~~A graphic depicting:~~
 - (a) ~~The approximate footprint of the stormwater management facility and, where applicable, the height of the dam embankment and the location of the emergency spillway outlet for each stormwater management facility.~~
 - (b) ~~The approximate on-site and off-site areas to be served by each stormwater management facility, along with the acreage draining to each facility.~~
 - (c) ~~A preliminary layout of all on-site drainage channels, outfalls and pipes, including inlet and outlet pipes within the stormwater management facility.~~
 - (d) ~~The approximate location or alternative locations, if any, of any maintenance access road or other means of access to the~~

1 stormwater management facility, and the identification of the
2 types of surfaces to be used for any such road.

3
4 (e) Proposed landscaping and tree preservation areas in and near
5 the stormwater management facility.

6
7 (f) The approximate limits of clearing and grading on-site and
8 off site for the stormwater management facility, storm
9 drainage pipes, spillways, access roads and outfalls, including
10 the provision of energy dissipation, storm drain outlet
11 protection and/or stream bank stabilization measures.

12
13 (2) A preliminary stormwater management narrative setting forth the
14 following:

15
16 (a) Description of how the detention and best management
17 practice requirements will be met.

18
19 (b) The estimated area and volume of storage of the stormwater
20 management facility to meet stormwater detention and best
21 management practice requirements.

22
23 (c) For each watercourse into which drainage from the property
24 is discharged, a description of the existing outfall conditions,
25 including any existing ponds or structures in the outfall area.
26 The outfall area shall include all land located between the
27 point of discharge from the property that is located farthest
28 upstream, down to the point where the drainage area of the
29 receiving watercourse exceeds 100 times the area of that
30 portion of the property that drains to it or to a floodplain that
31 drains an area of at least 1 square mile, whichever comes first.

32
33 (d) Description of how the adequate outfall requirements of the
34 Public Facilities Manual will be satisfied.

35
36 G. The location of all existing utility easements having a width of
37 twenty five (25) feet or more, and all major underground utility
38 easements regardless of width.

39
40 H. A schedule showing the number of parking spaces provided and the
41 number required by the provisions of Article 11.

42
43 I. Existing topography with a maximum contour interval of two (2) feet and
44 a statement indicating whether it is air survey or field run.
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- J. ~~A delineation of those general areas that have scenic assets or natural features deserving of protection and preservation, and a statement of how such will be accomplished.~~
- K. ~~A statement or visual presentation of how adjacent and neighboring properties shall be protected from any adverse effects prompted by the proposed development, to include vehicular access plans and dimensions of all peripheral yards that will be provided.~~
- L. ~~A delineation of all existing structures, and an indication of their date of construction if known, and whether they will be retained or demolished.~~
- M. ~~A statement setting forth the maximum gross floor area and FAR proposed for all uses other than residential.~~
- N. ~~A statement or presentation setting forth the maximum number of dwelling units proposed, and the density and the open space calculations based on the provisions of Sections 2-308 and 2-309.~~
- O. ~~A statement of those special amenities that are proposed within the development.~~
- P. ~~A statement of the public improvements, both on and off site, that are proposed for dedication and/or construction, and an estimate of the timing of providing such improvements.~~
- Q. ~~A statement setting forth the proposed approximate development schedule.~~
- R. ~~Approximate delineation of any floodplain designated by the Federal Emergency Management Agency, United States Geological Survey, or Fairfax County, the delineation of any Resource Protection Area and Resource Management Area, and the approximate delineation of any environmental quality corridor as defined in the adopted comprehensive plan, and, if applicable, the distance of any existing and proposed structures from the floodplain, Resource Protection Area and Resource Management Area, or environmental quality corridor.~~
- S. ~~Any proposed improvements to the public right(s) of way and delineation of the existing centerline of all streets abutting the property, including dimensions from the existing centerline to the edge of the pavement and to the edge of the right-of-way.~~
- T. ~~A plan showing limits of clearing, proposed landscaping and screening in accordance with Article 13, and a delineation of existing vegetation, to include existing vegetation to be preserved, and when there is 2500~~

1 square feet or more of land disturbing activity, an existing vegetation
2 map.

3
4 U. ~~Approximate delineation of any grave, object or structure marking a place~~
5 ~~of burial if known, and a statement indicating how the proposed~~
6 ~~development will impact the burial site.~~

7
8 V. ~~A statement which confirms the ownership of the subject property, and~~
9 ~~the nature of the applicant's interest in same.~~

10
11 10.11. A statement explaining the relationship of the development to and compliance
12 with the development criteria of the adopted comprehensive plan of the County.

13
14 ~~11.12.~~ A listing, if known, of all hazardous or toxic substances as set forth in Title 40,
15 Code of Federal Regulations Parts 116.4, 302.4 and 355; all hazardous waste
16 as set forth in Virginia Department of Environmental Quality Hazardous Waste
17 Management Regulations; and/or petroleum products as defined in Title 40,
18 Code of Federal Regulations Part 280; to be generated, utilized, stored, treated,
19 and/or disposed of on-site and the size and contents of any existing or proposed
20 storage tanks or containers.

21
22 ~~12.13.~~ A statement that the proposed development conforms to the provisions of all
23 applicable ordinances, regulations and adopted standards or, if any waiver,
24 exception or variance is sought by the applicant, it must be specifically noted
25 with the justification for the modification.

26 If the proposal includes the request for a waiver of the yard regulations
27 for yards abutting certain principal arterial highways and railroad tracks
28 pursuant to Sect. 2-414, a study showing projected noise impacts, proposed
29 mitigation measures and the effectiveness of such measures must be submitted.

30
31 13.14. Any additional information that the applicant may desire to proffer in the
32 consideration of the application.

33
34 14.15. Where applicable, any other information as may be required by the provisions
35 of Article 7, including the submission of the Archaeological Survey Data Form
36 and a Phase I Archaeological Survey to the Fairfax County Park Authority as
37 may be required pursuant to Sect. 7-210 for applications resulting in 2500
38 square feet or more of land disturbing activity and where the application
39 property is located wholly or partially within or contiguous to a Historic
40 Overlay District.

41
42 15.16. ~~If the proposed amendment is f~~ For a rezoning to a R, C, or I district,
43 twenty-three (23) copies of a generalized development plan in accordance with
44 Sect. 203 below; and for a rezoning to a P district, twenty-three (23) copies of
45 a development plan as provided for in Article 16.
46

1 ~~16.17.~~ An application fee as provided for in Sect. 106 above.

2
3 17. All statements, plans, profiles, elevations, and other materials submitted
4 become part of the record of the hearing on the application for an amendment
5 to the Zoning Map.

6
7 **18-203 Generalized Development Plan Regulations**

8
9 Generalized development plans ~~as required by Par. 10 of Sect. 202 above~~ shall be are
10 subject to the following regulations:

11
12 1. ~~A generalized development plan shall be filed with an application for rezoning.~~
13 A generalized development plan not filed with the initial submission of ~~the an~~
14 application to amend the zoning map shall may be submitted within sixty (60)
15 days of the acceptance date of the application. Failure to meet this requirement
16 ~~shall will~~ change the acceptance date of the application pursuant to Sect. 107
17 above, may ~~be due~~ cause ~~to a~~ delay in the processing of the application in
18 accordance with Sect. 107 above, and may be ~~due~~ cause ~~to for~~ dismissal of the
19 application in accordance with Sect. 209 below. ~~All data shall be submitted in~~
20 ~~writing and by use of demonstrative materials necessary to present a clear and~~
21 ~~complete description of the application, and such data shall be filed with the~~
22 ~~Zoning Administrator.~~

23 The requirement for submission of the generalized development plan may
24 be modified or waived by the Zoning Administrator when it has been
25 determined that (a) the plan is not necessary for the adequate review of the
26 rezoning application, and (b) the development as proposed by the rezoning will
27 not have a significant adverse impact upon the community or upon the public
28 facilities available to the property.

29
30 2. A generalized development plan, including any resubmissions and supporting
31 graphics, must be certified by a professional engineer, architect, landscape
32 architect or land surveyor authorized to practice as such by the State. One 8
33 ½" x 11" reduction of the plan, any resubmissions and supporting graphics
34 must also be submitted. All written statements, and all plans, profiles,
35 elevations and other illustrative materials submitted with the generalized
36 development plan must shall be filed in twenty-three (23) copies. Plans,
37 profiles, elevations and other illustrative materials ~~shall must~~ be presented on
38 a sheet having a maximum size of 24" x 36". If presented on more than one
39 (1) sheet, match lines ~~shall must~~ clearly indicate where the several sheets join.
40 The sheet size ~~of a generalized development plan~~ may be modified by the
41 Zoning Administrator, based on the nature and/or size of the application.

42
43 3. A generalized development plan, at a scale of not less than one inch equals one
44 hundred feet (1" = 100'), which scale may be modified by the Zoning
45 Administrator based on the nature and/or size of the application, shall must
46 show the following:

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- A. Scale and north arrow, with north, to the extent feasible, oriented to the top of the plan.
 - B. Except for single family detached dwellings, the approximate location and dimensions of all proposed structures and uses, to include the maximum height in feet of all structures and penthouses, and a graphic depiction of the angle of bulk plane, if applicable.
 - C. The proposed traffic circulation plan including major streets and major pedestrian, bike and/or bridle paths, and the location of all trails required by the adopted comprehensive plan.
 - D. All proposed major open space areas and the approximate location of all proposed community and public facilities.
 - E. The proposed plan for all major sanitary sewer improvements.
 - F. Approximate location, estimated size of footprint in acres and type of all proposed stormwater management facilities, including the full extent of side slopes, embankments, spillways, dams, and approximate water surface elevation for design storms, if applicable. In addition, a preliminary stormwater management plan that includes information about the adequacy of downstream drainage, including the sufficiency of capacity of any storm drainage pipes and other conveyances into which stormwater runoff will be conveyed. When there is 2500 square feet or more of land disturbing activity on the entire application property, in addition to the above, the preliminary stormwater management plan must include:
 - (1) A graphic depicting:
 - (a) The approximate footprint of the stormwater management facility and, where applicable, the height of the dam embankment and the location of the emergency spillway outlet for each stormwater management facility.
 - (b) The approximate on-site and off-site areas to be served by each stormwater management facility, along with the acreage draining to each facility.
 - (c) A preliminary layout of all on-site drainage channels, outfalls and pipes, including inlet and outlet pipes within the stormwater management facility.

- 1 (d) The approximate location or alternative locations, if any, of
2 any maintenance access road or other means of access to the
3 stormwater management facility, and the identification of the
4 types of surfaces to be used for any such road.
5
6 (e) Proposed landscaping and tree preservation areas in and near
7 the stormwater management facility.
8
9 (f) The approximate limits of clearing and grading on-site and
10 off-site for the stormwater management facility, storm
11 drainage pipes, spillways, access roads and outfalls, including
12 the provision of energy dissipation, storm drain outlet
13 protection and/or stream bank stabilization measures.
14
15 (2) A preliminary stormwater management narrative setting forth the
16 following:
17
18 (a) Description of how the detention and best management
19 practice requirements will be met.
20
21 (b) The estimated area and volume of storage of the stormwater
22 management facility to meet stormwater detention and best
23 management practice requirements.
24
25 (c) For each watercourse into which drainage from the property
26 is discharged, a description of the existing outfall conditions,
27 including any existing ponds or structures in the outfall area.
28 The outfall area must include all land located between the
29 point of discharge from the property that is located farthest
30 upstream, down to the point where the drainage area of the
31 receiving watercourse exceeds 100 times the area of that
32 portion of the property that drains to it or to a floodplain that
33 drains an area of at least 1 square mile, whichever comes first.
34
35 (d) Description of how the adequate outfall requirements of the
36 Public Facilities Manual will be satisfied.
37
38 G. The location of all existing utility easements having a width of
39 twenty-five (25) feet or more, and all major underground utility
40 easements regardless of width.
41
42 H. A schedule showing the number of parking spaces provided and the
43 number required by the provisions of Article 11.
44
45 I. Existing topography with a maximum contour interval of two (2) feet and
46 a statement indicating whether it is air survey or field run.

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- J. A delineation of those general areas that have scenic assets or natural features deserving of protection and preservation, and a statement of how such will be accomplished.
 - K. A statement or visual presentation of how adjacent and neighboring properties will be protected from any adverse effects prompted by the proposed development, to include vehicular access plans and dimensions of all peripheral yards that will be provided.
 - L. A delineation of all existing structures, and an indication of their date of construction if known, and whether they will be retained or demolished.
 - M. A statement setting forth the maximum gross floor area and FAR proposed for all uses other than residential.
 - N. A statement or presentation setting forth the maximum number of dwelling units proposed, and the density and the open space calculations based on the provisions of Sections 2-308 and 2-309.
 - O. A statement of those special amenities that are proposed within the development.
 - P. A statement of the public improvements, both on and off-site, that are proposed for dedication and/or construction, and an estimate of the timing of providing such improvements.
 - Q. A statement setting forth the proposed approximate development schedule.
 - R. Approximate delineation of any floodplain designated by the Federal Emergency Management Agency, United States Geological Survey, or Fairfax County, the delineation of any Resource Protection Area and Resource Management Area, and the approximate delineation of any environmental quality corridor as defined in the adopted comprehensive plan, and, if applicable, the distance of any existing and proposed structures from the floodplain, Resource Protection Area and Resource Management Area, or environmental quality corridor.
 - S. Any proposed improvements to the public right(s)-of-way and delineation of the existing centerline of all streets abutting the property, including dimensions from the existing centerline to the edge of the pavement and to the edge of the right-of-way.
 - T. A plan showing limits of clearing, proposed landscaping and screening in accordance with Article 13, and a delineation of existing vegetation, to

1 include existing vegetation to be preserved, and when there is 2500
 2 square feet or more of land disturbing activity, an existing vegetation
 3 map.

4
 5 U. Approximate delineation of any grave, object or structure marking a place
 6 of burial if known, and a statement indicating how the proposed
 7 development will impact the burial site.

8
 9 V. A statement which confirms the ownership of the subject property, and
 10 the nature of the applicant's interest in same.

11
 12 ~~All statements, plans, profiles, elevations, and other demonstrative materials~~
 13 ~~shall become part of the record of the hearing on the application for an~~
 14 ~~amendment to the Zoning Map. Any model must be accompanied by 8" by 10"~~
 15 ~~clear photographs showing a top view, an isometric view and each side of the~~
 16 ~~model.~~

17
 18 ~~4. Any statement, plan, profile, elevation or other demonstrative material which~~
 19 ~~is submitted with a rezoning application and which is to be a proffered~~
 20 ~~condition shall be identified as such by a written statement to that effect signed~~
 21 ~~by the applicant and the owner, to include contract purchaser. For a~~
 22 ~~condominium, the written statement of proffered conditions shall be signed in~~
 23 ~~accordance with the provisions of Sect. 2-518.~~

- 24
 25 - **Amend Section 18-204. Proffered Condition Regulations by deleting the existing text**
 26 **in its entirety and replace with new text, as follows:**

27
 28 **18-204 Proffered Condition Regulations**

29
 30 Proffered conditions may include any statement, plan and other materials which are
 31 submitted with a rezoning application and referenced in a written statement signed
 32 by the applicant, the owner and any contract purchaser(s), and accepted by the Board
 33 in conjunction with the approval of a rezoning. For condominiums, the written
 34 statement of proffers must be signed in accordance with Sect. 2-518.

35 Proffered conditions are subject to the following:

- 36
 37 1. Once the public hearing has begun, no change or addition to any proffer is
 38 allowed without a second public hearing before the Board and, at the option of
 39 the Board, a second public hearing before the Planning Commission.
 40
 41 2. If an amendment to the Zoning Map is adopted subject to proffered conditions,
 42 the property must be annotated as such on the Zoning Map.
 43
 44 3. Proffered conditions become a part of the zoning regulations applicable to the
 45 rezoned property, unless changed by a subsequent amendment approved by the
 46 Board. These proffered conditions are in addition to the specific regulations set

1 forth in the Ordinance for the Zoning District in question. Once an application
 2 with proffered conditions is approved, any site plan, subdivision plat, or
 3 development plan submitted for the development of the property must be in
 4 substantial conformance with all proffered conditions and no County official may
 5 approve any development without such substantial conformance, except as may
 6 be permitted by Paragraphs 4, 5 and 6, below.

- 7
 8 4. Minor modifications to the proffered conditions are allowed when the Zoning
 9 Administrator determines that they substantially conform to the proffered
 10 conditions and do not materially alter the character of the approved development.
 11 In making this determination, the Zoning Administrator may consider factors
 12 such as topography, engineering and design. Minor modifications are not
 13 amendments or variations to the proffered conditions.

14
 15 Minor modifications may not conflict with a proffer or:

- 16
 17 A. Remove any land from or add any land to the area subject to the proffered
 18 conditions;
 19
 20 B. Create, intensify, or expand any nonconformity with maximum or minimum
 21 requirements of the zoning district;
 22
 23 C. Result in an increased parking requirement, except for any additional
 24 parking required for building additions or modifications permitted under
 25 Par. 4 D and 4 K below;
 26
 27 D. Permit a more intensive use than that approved in the proffered conditions,
 28 except that Places of Worship or Places of Worship with a Child Care
 29 Center, Nursery School, Private School of General or Special Education,
 30 may increase the number of seats, parking spaces, and/or students up to ten
 31 (10) percent of the proffered amount, if not expressly prohibited by the
 32 proffered conditions;
 33
 34 E. Permit uses other than those approved pursuant to the proffered conditions
 35 except that accessory uses may be permitted;
 36
 37 F. Reduce the effectiveness of approved transitional screening, buffering,
 38 landscaping, and/or open space;
 39
 40 G. Permit changes to bulk, mass, orientation, or location that adversely impact
 41 the relationship of the development to adjacent property, except that:
 42
 43 (1) Modifications that reduce setback dimensions up to 10% from that
 44 shown on an approved development plan may be considered, provided
 45 that they do not adversely impact adjacent property; and
 46

1 (2) Increases in height up to 10 feet and increases in percentages of rooftop
2 coverage may be permitted for solar collectors and other innovative
3 energy and environmental technologies.

4
5 H. Increase the amount of clearing or grading for a stormwater management
6 facility, including any clearing or grading associated with spillways, inlets,
7 outfall pipes, or maintenance roads that reduces non-stormwater
8 management open space, tree save area, or landscaping area on the lot;

9
10 I. Expand hours of operation;

11
12 J. Expand the area or type of signage approved, although changes to color and
13 typeface may be considered provided they do not change the character of
14 the approved sign;

15
16 K. Include the addition of or to any building, except that accessory structures
17 clearly subordinate to the principal use and minor building additions,
18 including those for cellar space, may be permitted, provided that the total of
19 all such structures or additions cannot exceed the following:

20
21 (1) 500 square feet or five (5) percent of the approved gross floor area up
22 to 2500 square feet, whichever is greater, when the total gross floor
23 area shown on the proffered development plan does not exceed 250,000
24 square feet.

25
26 (2) One (1) percent of the approved gross floor area when the total gross
27 floor area shown on the proffered development plan exceeds 250,000
28 square feet.

29
30 (3) 250 square feet of gross floor area of accessory storage structure uses
31 when the total gross floor area shown on the proffered development
32 plan is 10,000 square feet or less.

33
34 (4) The maximum density or FAR allowed in the zoning district or the
35 proffered conditions; however, any increase in gross floor area
36 resulting from replacing the materials of an existing building façade is
37 not included in the calculation of FAR;

38
39 Anyone requesting a minor modification for a building addition must send
40 notice of the request to the owners of all property abutting and across the
41 street from the site, or portion thereof, at the last known address, as shown
42 in the real estate assessment files of the Department of Tax Administration.

43
44 The notice must be delivered by hand or sent by certified mail, return receipt
45 requested and include the letter of request submitted to the Zoning
46 Administrator with all attachments, a statement that the request has been

1 submitted, and where to call for additional information.

2
3 An affidavit from the requester must be sent to the Zoning Administrator
4 affirming that the required notice has been provided in accordance with the
5 above; the date that the notice was delivered or sent; the names and
6 addresses of all persons notified; and, the Tax Map references for all parcels
7 notified. The Zoning Administrator will not consider any request for an
8 addition that omits this affidavit.

9
10 5. The Board may approve certain requests for minor variations to proffered
11 conditions or final development plan conditions without a public hearing in
12 accordance with the following:

13
14 A. Such requests cannot materially affect proffered conditions of use, density,
15 or intensity, and are permissible only in one or more of the following
16 circumstances.

17
18 (1) To add or modify a use, provided that the proffered conditions do not
19 specifically preclude such use and that the applicant demonstrates that
20 the new use would have no greater land use impacts than the approved
21 uses would in terms of parking, trip generation, vehicular circulation,
22 or hours of operation.

23
24 (2) To increase permitted building height provided that the resultant height
25 increase does not:

26
27 (a) exceed 15 feet or 15% of the approved building height, whichever
28 is less;

29
30 (b) cause the building to exceed the maximum height of the zoning
31 district;

32
33 (c) have a materially adverse impact on adjacent properties.

34
35 (3) To modify proffered minimum yard dimensions, building setbacks or
36 distances from peripheral lot lines shown on an approved development
37 plan, but only if the modified dimensions would not have a materially
38 adverse impact on adjacent properties or other proffered conditions.

39
40 (4) To modify or delete, at the request of the property owner or owners'
41 association, local community/HOA active or passive recreation uses
42 shown on an approved development plan provided that any deletion or
43 modification would not reduce the recreational uses or open space
44 below the minimum required for the zoning district or otherwise
45 required by the Zoning Ordinance.

46

- 1 (5) To modify proffer commitments related to technologies (such as
2 computer business centers) or services (such as transportation shuttles)
3 that are underutilized or have become ineffective or obsolete as
4 circumstances have changed.
5
6 (6) To modify architectural design, character, color, features, or materials
7 for buildings and signs provided such modifications do not have a
8 materially adverse impact on adjacent properties.
9
10 B. When the Board approves a minor variation that affects an approved
11 development plan, the variation is deemed to apply to the development plan
12 and not require a separate development plan amendment.
13
14 C. Anyone making such a request to the Board must send notice in accordance
15 with Virginia Code Section 15.2-2204(B).
16
17 6. A request that cannot be accomplished as a minor modification or minor variation
18 requires approval of a proffered condition amendment after a public hearing
19 before the Board in accordance with Sect. 18-205 below.
20
21 A. An application for such an amendment may cover all or a portion of the
22 property subject to proffered conditions, or it may request to add proffered
23 conditions on a parcel not currently the subject of any proffered condition.
24 In its review of a request that does not cover all of the property subject to
25 proffered conditions, the Board should consider whether the request would
26 have an adverse impact on the remainder of the property in terms of (a) the
27 approved use, (b) fulfillment of proffered conditions, (c) vehicular and
28 pedestrian circulation, connectivity, landscaping and streetscape, and (d)
29 the approved density or intensity. After approval of an amendment, all other
30 previously approved proffered conditions remain in full force and effect.
31
32 B. Any modification to a proffered condition to provide an accessibility
33 improvement will be permitted and will not require approval of a proffered
34 condition amendment.
35
36 7. The Zoning Administrator is vested with all necessary authority on behalf of the
37 Board to administer and enforce proffered conditions. Such authority includes the
38 ability to remedy, by written order, any noncompliance with a proffered condition
39 and the ability to bring legal action to insure compliance, as provided for in Part
40 9 of this Article.
41
42 8. Failure to meet or comply with any proffered condition is sufficient cause to deny
43 the approval of a subdivision plan or site plan, and the issuance of any permits,
44 including Building Permits and Residential and Non-Residential Use Permits, as
45 the Zoning Administrator may deem appropriate.
46

1 9. Any person aggrieved by a decision of the Zoning Administrator regarding any
 2 proffered condition may appeal that decision to the Board. The appeal must be
 3 filed within thirty (30) days from the date of the decision being appealed by filing
 4 with the Clerk to the Board and the Zoning Administrator a notice of appeal
 5 specifying the grounds on which aggrieved. The notice of appeal filed with the
 6 Zoning Administrator must include a filing fee, as provided for in Sect. 106,
 7 above.
 8

9 **Amend Article 20, Ordinance Structure, Interpretations and Definitions, Part 2,**
 10 **Interpretations, to add a new Par. 12, as follows:**

11 12. The term 'rezoning' means an amendment to the zoning map.
 12
 13

14 **Amend Article 20, Ordinance Structure, Interpretations and Definitions, Part 3, Definitions,**
 15 **by amending the definition of FLOOR AREA, GROSS, as follows:**

16
 17 FLOOR AREA, GROSS: The sum of the total horizontal areas of the several floors of all
 18 buildings on a lot, measured from the interior faces of exterior walls. Gross floor area
 19 shall include basements; elevator shafts and stairwells at each story; floor space used for
 20 mechanical equipment with structural headroom of six (6) feet, six (6) inches or more;
 21 penthouses, except as qualified below; attic space, whether or not a floor has actually
 22 been laid, providing structural headroom of six (6) feet, six (6) inches or more; interior
 23 balconies; and mezzanines.

24
 25 Gross floor area shall not include cellars; outside balconies which do not exceed a
 26 projection of six (6) feet beyond the exterior walls of the building; parking structures
 27 below or above grade; rooftop mechanical equipment; ~~or~~ enclosed or structural walkways
 28 designed and used exclusively for pedestrian access between buildings and/or parking
 29 structures; and floor space created incidental to the replacement of an existing building
 30 façade.